



SPECIALISED LITERACY PROGRAMMES **BROCHURE**

... emancipating the mind of knowledge seekers.



GMA'S SPECIALISED LITERACY PROGRAMMES

GMA's Specialised Literacy Programmes provide exclusive literacy and professional development programmes to help adults become literate in their desired areas of learning.

The programmes help adults gain literacy to reduce poverty, improve public health, and advance human rights worldwide. Our professional teachers and tutors carry out programmes and projects that change the lives of our adult students.

To make these existing efforts even more robust, we provide technical assistance, professional development training, and content development particular to the areas of need of the adult.

PART TIME

Friday - Sunday

3pm - 6pm

FULL TIME

Monday - Friday

12pm - 6pm

REGISTRATION

Online registration: www.goodmansacademy.com

Offline registration: Kilometer 19, Sime-Bori Road,
East-West Road, Tai L.G.A.,
Rivers State.

These courses include:

- ✓ Online/offline classes
- ✓ Full time instructors accessibility
- ✓ Availability of Training Materials
- ✓ Training Assessment/Examination
- ✓ Certificate of completion
- ✓ Aligning Learning and Corporate Businesses

ADULT EXCLUSIVE PROGRAMMES

The Adult Exclusive Programmes aim to provide education that will enable young as well as mature adults to improve or supplement their knowledge and skills within general subjects. It also aims to enhance adults' ability to improve their future jobs, businesses, and educational possibilities. The AEP courses are:

- ✓ Adult Learning and Development Programmes (ALDP)
- ✓ Reading and Writing Master Programmes (RWMP)
- ✓ Grammar and Speech Master Programmes (GSMP)
- ✓ Foundational Literacy Programmes (FLP)
- ✓ Intermediate Literacy Programmes (ILP)
- ✓ Advanced Literacy Programmes (ALP)
- ✓ Executive Literacy Programmes (ELP)
- ✓ Executive Business Mentoring Programmes (EBMP)



SELF-CUSTOMISED EDUCATIONAL PROGRAMMES

Our Self-customised educational programmes aim to recognise each student's strengths, needs, skills and interests. Each student gets a learning plan that is based on what he/she knows and learns best. The programmes include:

- ✓ Special Designed Subjects (SDS)
- ✓ Undergraduate/Academic Research Projects (UARP)
- ✓ Consultations on Academic Content (CAC)
- ✓ Fieldwork Ethics and Research Methodology (FERM)
- ✓ Professional Private Tutorials (PPT)
- ✓ Local and International Academic Excursions (LIAE)
- ✓ Child/Adult Home Contents (CAHC)



NATIONAL STANDARD EXAMINATION LESSONS

At GMA, we prepare students/candidates to make excellent grades in the Nigerian entrance examinations for tertiary-level institutions.

- ✓ JAMB
- ✓ UMTE
- ✓ GCE
- ✓ WAEC
- ✓ NECO



REMEDIAL STUDIES

In Goodman's Academy, remedial programmes are designed to close the gap between what a student knows and what the student is expected to know. The remedial study is intensively designed to help students consolidate their basic knowledge in different courses, master the learning methods, strengthen their confidence and enhance the effectiveness of learning.

Basically, the courses offered for remedial studies cover:

- ✓ Art Subjects
- ✓ Social Science
- ✓ Management Science
- ✓ Pure Science

INTERNATIONAL STANDARDISED EXAMINATIONS

We offer ISE preparatory classes which enable candidates to be acceptable by many English and non English speaking academic and educational institutions any where in the world. The ISE preparatory classes include:
Scholastic Aptitude Test /Scholastic Assessment Test (SAT)

- ✓ Test of English as a Foreign Language (TOEFL)
- ✓ International English Language Testing System (IELTS)
- ✓ Graduate Management Admission Test (GMAT)



PROFESSIONAL CERTIFICATE COURSES

Goodman's Academy offers short-term workshops, training and seminars for various work streams including management, leadership, finance, human resource, oil and gas, etcetera. Participants on our public training programs will also have chances to share their experiences with professionals from other organisations. These trainings enable them to gain new perspectives on the common challenges they face at the workplace.

MANAGEMENT AND LEADERSHIP COURSES

- ✓ Leadership and Strategy for Senior Managers
- ✓ Effective Leadership and Team Management
- ✓ Project Management Professional Certificate
- ✓ Managing Change and Empowering Self and Others
- ✓ Balanced Scorecard: A Tool to Achieve Superior Performance
- ✓ Improving Management Performance through Budgeting and Cost Control
- ✓ Customers and Relationship Management
- ✓ Risk and Crisis Management
- ✓ Business Ethics Training Course
- ✓ Building and leading Effective Teams
- ✓ Introduction to Project Management: Principles and Practices
- ✓ Strategic Performance Management
- ✓ Effective Negotiation Strategy
- ✓ Effective Office Management and Practice
- ✓ Delivering Total Quality Management
- ✓ Customer Service Excellence Training
- ✓ Business Etiquette and Professional Conduct: Behaviour Rules for Good Working Relationship
- ✓ Executive Leadership: Strategic Management and Succession Planning



- ✓ Effective Performance Management: (EFQM) and (BSC) Tools to Achieve Superior Performance
- ✓ International Oil and Gas Business Management
- ✓ Coaching and Mentoring for Leaders and Managers
- ✓ Event Management and Issues Management
- ✓ Good Governance and Corporate Social Responsibility
- ✓ Enhanced Strategic Management and Performance Evaluation
- ✓ Supervisory and Team Leadership Skills
- ✓ How to Effectively Manage Your Boss
- ✓ Skills for Women Managers
- ✓ The Senior International General Management Business School
- ✓ Leading and Managing in Turbulent Times: Global Leadership Programme
- ✓ Effective Programme Coordination Skills
- ✓ Leadership Secrets: Leading with Impact and Authority
- ✓ Inspirational Leadership Communication
- ✓ Problem Analysis and Decision Making
- ✓ Crisis Management and Planning
- ✓ Management of Contracts and Contract Claims
- ✓ Measuring, Managing and Maintaining Employee Engagement
- ✓ Risk Analysis, Assessment and Management
- ✓ Assertiveness and Confidence Building
- ✓ Time Management and Advanced Presentation Skills
- ✓ Modern Office Management
- ✓ Motivational Leadership for Enhanced Organizational Performance
- ✓ Key Management and Effective Delegation Skills
- ✓ Management Skills for New Managers
- ✓ Six Sigma for Champions and Executives



- ✓ Modern Protocol Management
- ✓ Supervisory Management Skills Workshop
- ✓ Transformational Leadership
- ✓ Stress Management and Mastering the Art of Public Speaking
- ✓ Anger Management and Emotional Intelligence in The Work Place
- ✓ Goal Setting and Time Management
- ✓ Effective Personal Development Training
- ✓ Petroleum Project Management: Principles and Practices
- ✓ Governance, Risk and Compliance Executive
- ✓ Leading with Emotional Intelligence
- ✓ Practical Tools for Effective Leadership
- ✓ Leading with Critical Thinking, Creativity and Innovation
- ✓ Performance Measurement in Government
- ✓ Achieving Supervisory Excellence
- ✓ Building Skills for Working in Teams
- ✓ Business Process Analysis and Modelling
- ✓ Emotional Intelligence for Workplace Success
- ✓ Next Generation Leadership



ACCOUNTING, BANKING AND FINANCE COURSES

- ✓ The Complete Course on Budgeting: Planning, Forecasting, What-if Analysis and Reporting
- ✓ Finance for Non-Finance Managers
- ✓ Joint Venture Audit in the Oil and Gas industry
- ✓ IFRS Adoption and Implementation
- ✓ IFRS for the Oil and Gas Sector
- ✓ IFRS a Complete Overview
- ✓ IFRS for Banks and Other Financial Institutions
- ✓ Forensic and Investigative Auditing
- ✓ Finance for Project Managers
- ✓ Budget Execution and Public Sector Accounting
- ✓ Improving Management Performance through Budgeting and Cost Control
- ✓ Mergers and Acquisitions and Private Equity
- ✓ Fraud Prevention and Forensic Audit
- ✓ Financial Instruments and Growth of Capital Markets
- ✓ Pensions: Governance and Sustainability
- ✓ Pensions: Building a Sustainable Future
- ✓ Budget Execution through Strategic Financial Management
- ✓ Attracting Foreign Direct Investment: Strategies and Practical Solutions
- ✓ Trading on the Financial Market in Practice
- ✓ Financial Instruments – An Introduction for Banks and the Financial Sector
- ✓ Financial Instruments – An Introduction for the Public Sector
- ✓ Financial Instruments – An Introduction for the Non-Financial Sector
- ✓ Financial Instruments – Hedge Accounting
- ✓ Financial Instruments – IFRS 9 and the Replacement of IAS 39
- ✓ Financial Instruments (IAS 32) – Advanced Aspects – Presentation



- ✓ Financial Instruments (IAS 39) – Advanced Aspects – Recognition and Measurement
- ✓ IFRS – A comprehensive Refresher
- ✓ IFRS – Advanced
- ✓ IFRS – Foreign currency Transactions and Operations
- ✓ IFRS – Group Accounting – The Revised Business Combinations Standards
- ✓ Performance Measurement and Benchmarking
- ✓ Margin Management: Powering Profitable Growth
- ✓ Management Reporting for Decision Making
- ✓ Spreadsheet Skills for Forecasting, Planning and Budgeting
- ✓ The Balanced Scorecard
- ✓ Working Capital Optimization
- ✓ Value for Money Auditing – An Introduction for the Public Sector
- ✓ Understanding Operational Risk Management
- ✓ Financial Management in SMEs
- ✓ Asset Management for Professionals
- ✓ Portfolio Management
- ✓ Financial Modelling
- ✓ Private Equity and Venture Capital
- ✓ Anti-Fraud and Corruption
- ✓ Money Laundering and Counter-Terrorist Financing
- ✓ Charities Financial Management and Reporting
- ✓ Pension Fund Management and Administration
- ✓ Fundamentals of Pension Fund Management
- ✓ Pensions: Governance and Sustainability
- ✓ Performance and Value for Money Auditing
- ✓ Financial Planning and Decision Making
- ✓ Financial Planning for Successful Retirement



- ✓ E & P JV Agreement and Cash Call Management
- ✓ Effective Working Capital Management
- ✓ Authorization of Expenditure
- ✓ Financial Analysis, Planning and Controlling Budgets
- ✓ Bank and Financial Institution Fraud
- ✓ Complete Management of Accounts Payable
- ✓ Credit Risk and SME Lending
- ✓ Effective Internal Audit Practice
- ✓ International Public Sector Accounting Standards
- ✓ Accounting and Finance for Non-Finance Professionals
- ✓ Cost Estimation and Management in E&P
- ✓ Basic Petroleum Accounting and Petroleum Economics



MARKETING, PUBLIC RELATIONS AND COMMUNICATION COURSES

- ✓ Absolute Essentials of Direct and Digital Marketing
- ✓ Customer Service Excellence Training
- ✓ Digital Marketing — A Complete Guide
- ✓ Account Management: Building Business Partnerships
- ✓ Introduction To selling
- ✓ Essential Sales Skills
- ✓ Sales Negotiation Skills
- ✓ Getting New Business: The Right Way to Develop New Business Opportunities
- ✓ Advanced Sales Skills
- ✓ Market and Sales Forecasting
- ✓ Marketing Communication
- ✓ Marketing Communication Master Class
- ✓ Building Successful Brands
- ✓ Brand Development, Loyalty and Management
- ✓ Developing Global Opportunities for Business
- ✓ Successful Project Management
- ✓ Market Research and Planning Strategic Marketing Management
- ✓ Strategic Marketing Management
- ✓ Directors Role in Strategy and Marketing
- ✓ Foundation of Marketing Strategy
- ✓ Customer Relationship Management
- ✓ Testing and Analysis: Understanding Campaign Statistics
- ✓ Planning and Managing Marketing Campaigns
- ✓ Customer Retention Strategy
- ✓ Complete Digital Marketing



- ✓ B2B Marketing Funnel: Strategy and Implementation
- ✓ Event Management and Issues Management
- ✓ Professional Writing: For Media and PR Practitioners
- ✓ Corporate PR Strategies
- ✓ Negotiation and Conflict Resolution
- ✓ Corporate Social Responsibility: Stakeholder and Community Relations
- ✓ Media Relations and Public Affairs
- ✓ PR: Planning and Management
- ✓ PR: Theory and Practice
- ✓ Crisis Management and Communication
- ✓ Advanced Negotiation Skills
- ✓ Developing Effective Negotiation Skills
- ✓ Essentials of Contracting and Contract Negotiation
- ✓ PRM in the Oil and Gas Industry
- ✓ Team Briefing and Communication Skills
- ✓ Best Practices for Managing and Sustaining Community Relations in the Upstream Industry
- ✓ Managing Contracts and Contract Claims
- ✓ Trading Oil on International Markets
- ✓ Crude Oil Marketing and Shipping Operations
- ✓ Creating an Effective Terms of Reference
- ✓ Fundamentals of Crude Oil Valuation and Pricing
- ✓ Marketing and Trading of Crude Oil
- ✓ Manage A Corporate Position and Marketing
- ✓ Hedging with Futures and Swaps
- ✓ Refinery Margin Management
- ✓ Calculating Freight Costs using Worldscale
- ✓ Chartering a Ship



- ✓ Effective Contracts and Trading
- ✓ Writing Effective Contracts
- ✓ Oil Products Trading
- ✓ Global Drivers in Marketing Today
- ✓ The Impact of Tourism in Developing Countries
- ✓ Effective Segmentation of Products and Services
- ✓ Marketing Communication Skills



HUMAN RESOURCE MANAGEMENT COURSES

- ✓ Performance Review Management
- ✓ Conflict Management Training
- ✓ Human Resource Strategies
- ✓ Resourcing and Talent Management
- ✓ Value-Added Learning and Development
- ✓ Personal Development Training
- ✓ Practical Performance Management
- ✓ Effective Training Needs Analysis in Corporate HRD
- ✓ Performance Review Skills for Line Managers
- ✓ Goal Setting and Performance Management
- ✓ Psychometric Assessment at Work Place
- ✓ Best Practices in Industrial Relations
- ✓ Knowledge Management and Managing Organisation Learning
- ✓ Talent Management and Succession Planning
- ✓ Personal Development Skills
- ✓ Effective Negotiation Skills and Strategies
- ✓ Emotional Intelligence Management
- ✓ The Work of the HR Department
- ✓ Supporting Organizational Change
- ✓ Succession Planning
- ✓ Reward Management
- ✓ Measuring, Managing and Maintaining Employee Engagement
- ✓ Progressive Strategies for Talent Management
- ✓ Essential Interviewing Skills
- ✓ Strategic Human Resource Management
- ✓ Effective Human Resource Planning



- ✓ Effective HR Policies and Procedures
- ✓ Grievance, Discipline and Dismissals
- ✓ Scenario Planning – Managing for the Unknown
- ✓ Effective HR Record Administration
- ✓ Assessing Learning and Performance
- ✓ Managing Poor Performance, Absence and Stress
- ✓ An Introduction to Employee Engagement
- ✓ Managing the Training Function
- ✓ The Psychology of Managing Performance
- ✓ Advanced Selection Interviewing and Feedback Skills
- ✓ Practical Performance Management —Supporting Good Practice
- ✓ Competency-Based Recruitment
- ✓ Recruitment and Selection Skills
- ✓ Conflict Management between the Union and Management
- ✓ Effective Performance Appraisal Management
- ✓ Working with Competencies
- ✓ Workforce Planning
- ✓ The Art of Human Resource Management
- ✓ Employee Relations and Engagement
- ✓ Risk Management for Human Resources
- ✓ Linking Training to Organisational Goals
- ✓ Job Evaluation and Analysis
- ✓ Strategic Workforce Planning Masterclass
- ✓ Managing Human Capital in the Oil, Gas and Petrochemical Industry
- ✓ Negotiation Strategies: Optimizing Outcomes through Collaboration and Conflict Resolution
- ✓ Empower Trade Unions through Relevance and Industrial Harmony
- ✓ Best Practices in Labour and Industrial Relations



OIL AND GAS MANAGEMENT COURSES

- ✓ Complete Facilities Management and Projects
- ✓ Occupational Health and Safety in the Oil and Gas Industry
- ✓ Petroleum Project Management: Principles and Practices
- ✓ Applied Reservoir Engineering
- ✓ Facilities Engineering and Petroleum Product Depot Operations
- ✓ Operations Geology
- ✓ Basic Drilling Technology
- ✓ Practical Drilling Skills
- ✓ International Petroleum Contracts and Negotiations
- ✓ Oil Gas Reserves Evaluation
- ✓ Basic Petroleum Economics and Management
- ✓ Petroleum Risk and Decision Analysis
- ✓ Formation Damage: Causes, Prevention, and Remediation
- ✓ Production Technology for Other Disciplines
- ✓ Oil Production and Processing Facilities
- ✓ Corrosion Management in Production/Processing Operations
- ✓ Basin Analysis Workshop: An Integrated Approach AVO, Inversion, and Attributes: Principles and Applications
- ✓ Applied Water Technology in Oil and Gas Production
- ✓ Drilling Fluids Technology
- ✓ Water-flood and Enhanced Oil Recovery (EOR)
- ✓ Casing While Drilling
- ✓ Fundamental of Reservoir Engineering
- ✓ NEBOSH International Technical Certificate in Oil and Gas
- ✓ Operational Safety
- ✓ Advanced Petroleum Economics



- ✓ Surface Production Operations
- ✓ Well Test Analysis
- ✓ International Oil and Gas Accounting Modules 1 and 2
- ✓ Waste Management and Control in the Oil and Gas Industry
- ✓ International Oil and Gas Business Management
- ✓ Effective Risk-Based Process Safety: Management and Offshore Risk Management
- ✓ NEBOSH International General Certificate in Occupational Health and Safety



INFORMATION TECHNOLOGY COURSES

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- ✓ Diploma in GDPR & EPrivacy Data Protection Regulation
- ✓ Diploma in Network Systems Administrator
- ✓ Certificate in Advanced Computer Application
- ✓ Certificate in Microsoft Professional
- ✓ Diploma in Web and Graphic Design
- ✓ Diploma in Computer Programming
- ✓ Diploma in Mobile App Development
- ✓ Diploma in Desktop Publishing
- ✓ Diploma in Computer Assembly and Maintenance
- ✓ Diploma in Information Technology
- ✓ Project Risk Management
- ✓ MSWord Application
- ✓ Computer Application Proficiency
- ✓ Graphics and Designs
- ✓ Disaster Recovery Planning
- ✓ Mobile Application and Device Security
- ✓ Securing Web Applications, Services and Servers
- ✓ System and Network Security Introduction
- ✓ PRINCE2 Foundation Certification
- ✓ PRINCE2 Practitioner Certification
- ✓ Vulnerability Assessment
- ✓ MSP Practitioner Certification
- ✓ MSP Advanced Practitioner Certification
- ✓ Developing a Website



- ✓ Securing Web Applications, Services and Servers
- ✓ System and Network Security Introduction
- ✓ Advanced PRINCE2 Foundation Certification
- ✓ Advanced PRINCE2 Practitioner Certification
- ✓ Advanced Vulnerability Assessment
- ✓ Advanced MSP Practitioner Certification
- ✓ Advanced MSP Advanced Practitioner Certification
- ✓ Advanced Developing a Website
- ✓ Advanced Designing Websites for Mobile Devices
- ✓ Advanced Developing Java Web Applications



SECRETARIAL AND ADMINISTRATION COURSES

- ✓ International Executive Secretary
- ✓ Personal Assistant Master Class
- ✓ Advanced Professional MS Office Skills
- ✓ Professional MS Office Skills
- ✓ The Art of Effective Communication
- ✓ Event Planning and Management
- ✓ Advanced Office Management and Effective Administration
- ✓ Customer Retention Strategy
- ✓ Absolute Essentials of Direct and Digital Marketing
- ✓ Marketing Communications Master Class
- ✓ Introduction to Social and Digital Media
- ✓ Brand Development, Loyalty and Management
- ✓ Customer Service Excellence Training
- ✓ Professional Writing: For Media and PA Practitioners
- ✓ Essential Sales Skills
- ✓ Presentation and Communication Skills
- ✓ Customer Relationship Management
- ✓ Strategic Marketing Management
- ✓ Effective Office Management and Practice
- ✓ Business Documentation and Effective Records Administration
- ✓ How to Effectively Manage your Boss
- ✓ Effective Customer Service Management
- ✓ PA Skills and Responsibilities
- ✓ Assertiveness Skills: A Practical Approach
- ✓ Customer Care and Telephone skills



- ✓ PRINCE 2 Foundation
- ✓ PRINCE 2 Practitioner
- ✓ PRINCE 2 Practitioner Upgrade
- ✓ Managing the Procurement Cycle
- ✓ The Essentials of Tendering and Managing Pricing
- ✓ Effective Procurement Strategies for Senior Executives
- ✓ Health Supply Chain Management
- ✓ Supply Chain Management in the Oil and Gas Industry
- ✓ Fundamentals of Procurement
- ✓ Integrity in Procurement: Skills and Solutions
- ✓ Planning Procurement, Designing Tenders and Managing Contracts
- ✓ The Complete Procurement Cycle
- ✓ Managing Contracts and Monitoring and Evaluating Performance
- ✓ E-Procurement: Strategies for Success
- ✓ Procurement of Works and Dispute Avoidance
- ✓ Planning, Procuring and Managing Public-Private Partnerships
- ✓ Developing Leaders to Manage Medical Stores
- ✓ How to Reduce Inventory Levels – Some Practical Solution
- ✓ Category Management and Strategic Sourcing
- ✓ Complete Supply Chain Management
- ✓ Planning Procurement, Designing Tenders and Managing Contracts
- ✓ Logistics and Supply Chain Management
- ✓ Local Content Management in the O&G Industry
- ✓ Warehouse and Stores Management



PENSION FUND ADMINISTRATION COURSES

- ✓ Employee Preparation for Successful Retirement
- ✓ Effective Pension Governance and Post Retirement Success
- ✓ Corporate Governance
- ✓ Asset Management: Pension Fund Strategy
- ✓ Risk Management in Pension Fund Administration
- ✓ Financial Instruments and the Growth of Financial Markets in Developing Countries
- ✓ Fundamentals of Fund Management Training Course
- ✓ The Mechanics of Investment Management
- ✓ Fundamentals of Hedge Funds
- ✓ The Essentials of Performance Measurement and Attribution
- ✓ Real Estate Finance and Investment
- ✓ Investment of Pension Fund Assets
- ✓ Pensions: Building a Sustainable Future
- ✓ Risk Management in Financial Services
- ✓ Pension Fund Administration and Management
- ✓ Employee Benefit and Retirement Savings
- ✓ Pensions Accounting
- ✓ Introduction to Audit of Pension Schemes



HEALTH AND SAFETY COURSES

- ✓ Advanced Health and Safety Management
- ✓ Fleet and Safety Management Training
- ✓ Construction HSE Hazards
- ✓ Fundamentals of Transition Engineering
- ✓ Contractor Safety Management
- ✓ Developing and Sustaining an Effective Safety Culture
- ✓ Conducting Security Surveys and Assessments
- ✓ Traffic Accident Investigation
- ✓ Advanced Process HAZOP
- ✓ ISO 50001: Energy Management Systems
- ✓ Advanced Business Resilience
- ✓ Laboratory Testing and Management
- ✓ Construction HSE Hazards
- ✓ Advanced Accident Investigation and Reporting
- ✓ Construction Quality Control on Site
- ✓ Best Practices for Optimizing Warehouse Safety
- ✓ Advanced Safety Leadership
- ✓ Advanced Health and Safety Management
- ✓ OSHA Training Occupational Safety and Health Administration Standards
- ✓ Behavioural Based Safety
- ✓ Conducting Security Surveys and Assessments
- ✓ Safety Audit and Site Inspection
- ✓ Environmental Monitoring and Modelling
- ✓ Incident and Crisis Response Communication Skills
- ✓ Risk Assessments, Method Statements and Quality Plans



SECURITY MANAGEMENT COURSES

- ✓ Advanced Investigation Techniques
- ✓ Corporate Intelligence Management
- ✓ Risk, Crisis and Disaster Management
- ✓ Certified Protection Professional
- ✓ Kidnap and Ransom Management
- ✓ Security Coordination and Design
- ✓ Advanced Security Management and Administration
- ✓ Physical Security Professional
- ✓ Managing Crises in The Oil and Gas Sector
- ✓ Security Consultancy
- ✓ Security Surveying and Design
- ✓ Crime Prevention and Security Design
- ✓ Managing Security Risks in The Oil and Gas Sector
- ✓ Security Management Proficiency
- ✓ Crisis Management
- ✓ Managing Security Surveying
- ✓ Security Management Intermediate
- ✓ Workplace Investigations and Interviewing



CONTRACT MANAGEMENT COURSES

- ✓ Joint Venture and other Collaboration Agreement in the Oil and Gas Industry
- ✓ Contract and Project Risk Management Compliance
- ✓ Commercial and Business Contracts
- ✓ Contract and Project Management
- ✓ Joint Venture Agreement in the Oil and Gas Industry
- ✓ Upstream Petroleum Contracts
- ✓ Local Content Management in the Oil and Gas Industry
- ✓ Upstream Petroleum Contract, Accounting and Auditing Policies and Procedures
- ✓ Dispute Management and Avoidance in the Energy Sector
- ✓ Maintenance Contracting and Outsourcing
- ✓ Service Level Agreement
- ✓ Cash Call in The Oil and Gas Industry
- ✓ International Dispute Resolution and Arbitration in the Oil and Gas Industry
- ✓ Contract Risk Management
- ✓ Writing Terms of Reference in The Power Industry
- ✓ Developing Strategic Partners, Joint Ventures and Consortia
- ✓ Anti-Money Laundering (AML) Compliance
- ✓ Writing Effective Contracts in The Energy Industry
- ✓ Effective Negotiation of Contracts in The Energy Industry
- ✓ Project Financing in the Oil and Gas Industry
- ✓ International Contract Management
- ✓ Negotiating and Managing PPP Contracts
- ✓ EPCIC Contract Management in Offshore and Marine
- ✓ Effective Contract Management
- ✓ Petroleum Contract Management



EDUCATION AND LEARNING ADMINISTRATION COURSES

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- ✓ Effective Leadership for School Management
- ✓ Leading Successful Change and Institutional Development
- ✓ Communication Skills for Improved Performance for Principal Executives
- ✓ Strategic Leadership and Management
- ✓ Educational Administration and Supervision
- ✓ Comprehensive Teaching and Learning Systems
- ✓ Proficient Kindergartener Training
- ✓ Commingle Learning Matrix
- ✓ Essential Skills for School Teachers
- ✓ Understanding the place for Technology in Teaching Process
- ✓ Special Education Needs and Disabilities
- ✓ Management Mentoring Program
- ✓ Strategic Teaching and Learning Management
- ✓ Contemporary Classroom Management
- ✓ Modern Adroit Educator
- ✓ Bullyology (BYL)
- ✓ Impelling Teaching Lifestyle
- ✓ Child Protection Course
- ✓ School Digital Marketing
- ✓ Teaching, Learning, and Behaviour Management
- ✓ School Growth and Maintenance Strategies
- ✓ Strategic Classroom Management
- ✓ School Performance Management
- ✓ Infrastructure Maintenance and Management
- ✓ Stress Management and First Aid



- ✓ Financial Control: Auditing and Accounting Standards
- ✓ Integrated Financial Information Management
- ✓ Inventory Management for Public and Private Schools
- ✓ Investment Strategies and Portfolio Management
- ✓ Managing School's Credit, Account Receivable and Debt Recovery
- ✓ Strategic School Planning and Budgetary Control
- ✓ Effective Budgeting and Budgetary Control Strategies
- ✓ Marketing Strategies for Schools
- ✓ Advanced School Marketing, Selling, Skill-Negotiation and Influencing Prospects
- ✓ Building and Leading a Customer-Centric Institution
- ✓ Enterprise Risk Management for Academic Institution
- ✓ Bookkeeping and Expenditure Control for Schools
- ✓ Performance and Improvement of School Business
- ✓ School Planning, Planting and Management
- ✓ Literacy and Adult Education Planning
- ✓ Virtual Teaching and Learning
- ✓ Literacy, Language, and Learning: Effective Strategies for Early Childhood Instruction
- ✓ Visual Literacy in Content-Area Instruction
- ✓ Guided Math: A Proven Framework to Reach All Math Learners
- ✓ Strategies for Teaching Science
- ✓ Strategies for Culturally and Linguistically Responsive Classroom Practices
- ✓ Strategies for Creating Social and Emotional Learning Environments
- ✓ How to Identify, Reverse, and Prevent Learning Loss with School-Wide Strategies
- ✓ Professional Learning Choices for Educators
- ✓ Effective Implementation of a Balanced Literacy Framework



- ✓ Compensations, Benefits and Rewards Management
- ✓ Measurement and Managing Staff Performance
- ✓ Time Management for Teachers and Front Office Managers
- ✓ Identifying, Recruiting and Retaining top Talents
- ✓ Managing Human Resources for Sustainable Results
- ✓ School Records Keeping and Documentation
- ✓ Pre-retirement Training



ENTREPRENEURSHIP AND EMPOWERMENT PROGRAMS

The Goodman's Academy Skill Aquisition Programmes are organized towards diversifying trainees into knowledge economy and entrepreneurs. These Programmes will avail the trainees with experts who will train them on a programme-duration and budget-friendly fees. It will also work alongside the planned innovation hubs across the country to provide incubation and acceleration of the technology and creative industries. The programmes are 'Training to Jobs' initiative, essentially ensuring that participants can get engaged in the marketplace in an outsourcing capacity, as freelancers, as entrepreneurs, employers, and as employees.



The offerings will include:

- ✓ ICT and Computer Application
- ✓ Digital Marketing
- ✓ Decoration, Event Planning and Management
- ✓ Bead Making
- ✓ Fashion Design/Tailoring
- ✓ Fruit Craft and Cocktail
- ✓ Barbing, Hair-Dressing and Make-Over
- ✓ Gele Making
- ✓ Shoe, Sandal and Bag Making
- ✓ Block Moulding, Plaster of Paris (POP), Tiling and Painting
- ✓ Vulcanization
- ✓ Welding and Fabrication
- ✓ Furniture-Making/Upholster

GMA's TRAINING OPTIONS

PROFESSIONAL LEARNING CHOICES FOR EDUCATORS

We provide you with professional learning journey regardless of where you are.



GMA'S FACILITY

You can be trained at our executive facility. Our professional development options offer the utmost flexibility to enable you become proficient in your chosen field



OFFSITE FACILITY

We provide topnotch training, seminars, workshops, and conferences in clients' premises or designated offsite facility.



WORKSHOPS

You provide or pick the topic of your choice from our training topics catalog and we will provide engaging training for small groups or for your entire staff.



ON-SITE COACHING

Our ongoing professional coaching support is programmed to provide specific professional learning goals and designed to keep educators on the path to success.



KEYNOTE PRESENTATIONS

At GMA, we are proud to work with and to provide you with some of the most well-known and in-demand authors and experts in the field of education. Our SMART-keynote presentations feature a blend of live and virtual learning opportunities.



VIRTUAL/WEBINARS

We provide a modern cost-effective and flexible webinars to sustain professional learning and to focus on key training needs, topics and discusses.



FACULTY

Dr. Isokari Francis Ololo – (Chief Executive Associate): A scholar of Management Science with expertise in Corporate Parenting, Corporate-Level Strategy, Leadership, Organizational Culture Re-Orientation, Learning Management, Public Relations and Communication, Coaching and Mentoring, etc.

Professor Prince Mike Ikupolati – (International Facilitator): A renowned Professor of Finance and Insurance with expertise in Law, Finance, Accounting, Human Resource Management, ICT/Project Management, Budgeting and Planning, Marketing, Leadership and Organizational Management, etc.

Professor Zacharys A. Gundu – (Facilitator): A Fulbright scholar, a Professor of Archaeology and an accomplished educationist with expertise in Organizational Inter-Gender Management, Corporate Document and Archive Management, Strategic Leadership Management, etc.

Professor Sam Ale – (Facilitator): An eminent Professor of Mathematics with expertise in Mathematics and Data Analytics, Digital Technology, Coaching and Mentoring, etc.

Professor David Carter – (International Facilitator): An esteemed Professor and expert in Human Resource Management, Corporate Clientele Relationship, Service Delivery and Measurement, Organizational Development and Retention, Corporate Compensation and Benefits, Digital Transformation and Artificial Intelligence, Organizational Health, Safety and Security Management, etc.

Professor Tim Howard – (International Facilitator): A distinguished Scholar in Management, Organizational Strategic Planning and Goal Setting, Public Relations and Communication, Corporate Fraud Detection and Control, Contract Risks Management, etc.


Professor Peter Adewumi Oshainaiye – (Facilitator): A professor of Statistics, University of Ilorin. An expert in Statistical Quality Control, Quality Management, Prediction Interval and Productivity Improvement.

SCHOOL ADDRESS


 Kilometer 19, Sime-Bori Road, East-West Road, Tai Local Government Area, Rivers State.

HEAD OFFICE

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